JABATAN KASTAM DAN EKSAIS DIRAJA
KEMENTERIAN KEWANGAN
NEGARA BRUNEI DARUSSALAM

PANDUAN PERMOHONAN GUDANG BERLESEN DIBAWAH BAB 60 PERINTAH KASTAM 2006

Dokumen-Dokumen Yang Diperlukan Bagi Permohonan Gudang Berlesen

A. Bagi Permohonan **BARU**

		Pemohon tandakan	*Pegawai tandakan*
1.	Surat Permohonan Gudang Berlesen	☐	☐
2.	Salinan Sijil Pendaftaran Syarikat	☐	☐
3.	Salinan Kad Pengenalan Pemohon yang masih sah	☐	☐
4.	Salinan Perjanjian Sewa Tempat (*Tenancy Agreement*)	☐	☐
5.	Salinan Pelan Tapak (*Plan Layout of Premises*)	☐	☐

B. Bagi Permohonan **MEMBAHARUI (Renew)**

1.	Borang Permohonan Membaharui (*Renew*) Gudang Berlesen	☐	☐
2.	Salinan Perjanjian Sewa Tempat (Jika berkenaan)	☐	☐

Peringatan:-

- Pemohon adalah dikehendaki menyertakan dokumen-dokumen yang diperlukan diatas.
- **Sebarang permohonan yang tidak lengkap tidak akan diterima.**

---Untuk Kegunaan Pejabat---

Tarikh Diterima:	
Pegawai Yang Menerima:	
T/Tangan Pegawai Yang Menerima:	

ROYAL CUSTOMS AND EXCISE DEPARTMENT
BRUNEI DARUSSALAM
[APPLICATION FOR LICENSE]

NOTE: Please attach an official letter with company letterhead clearly describing the application request and other related

SECTION A : TYPE OF LICENSE

☐ Licensed Warehouse ☒ Duty Free Shop License ☒ .....

OFFICIAL USE ONLY

☐ New Application ☐ Renew Application

Submitted together with this form are the following documents:

- ☐ Photocopy of Applicant's IC / Passport
- ☐ Applicant's Passport Size Photo (I)
- ☐ Registration of Company
- ☐ Tenancy Agreement
- ☐ Organization Chart/ Profile
- ☐ Others: _____

SECTION B : PARTICULAR OF APPLICANT

[This section is to be completed by the Chairman/ Managing Director/ Director/ Proprietor or a partner of the Company/ Firm. His/ her name should be appear in the Registry of Companies & Business Information.]

Applicant's Name :

Designation :

Applicant's IC : Colour :

Email Address :

Contact Number : _____ (HP) _____ (H)

SECTION C : PARTICULAR OF ESTABLISHMENT

Name of Company :

Date of Registration : / / Business Registration No.: _____

Office Addresss :

Postal Address :

Contact Number : _____ (Tel) _____ (Fax)

SECTION D DETAILS OF PROPOSED LICENSED PREMISES

Address of Warehouse Licensed Premises :

Types of Goods : _____

SECTION E Responsible person(s) to be contacted (in case of emergency after office hours)

1. Name :

Designation :

Contact Number : _____ (HP) _____ (H)

Email Address :

2. Name :

Designation :

Contact Number : _____ (HP) _____ (H)

Email Address :

Declaration

1. I/ We herby declare that the information given in this application is true and correct.
2. I/ We also undertake to inform Royal Customs and Excise Department Brunei Darussalam immediately of any changes in the particular of this Application Form.

Signature : ..... Date: .....

[ ]

OFFICIAL USE ONLY

Verified by :

Signature : _____ Date: _____

Approved by :

Designation :

Signature : _____ Date: _____

Department Stamp

License No.:

Date of Issue:

Expiry date: